



IT'S ALL IN THE DETAILS.

Corporate Office
& Maintenance Facility
1045 Lavern Circle
Hendersonville, TN 37075

North Nashville Operations Facility
& Warehouse
500 Brick Church Park Dr.
Nashville, TN 37207

Green Hills
Design Center
2120 Crestmoor Rd., Suite 1000
Nashville, TN 37215

The Loft at
Houston Station
438 Houston Street, Suite 254
Nashville, TN 37203

Space Requirements Guidelines

Planning your special event will necessitate your calculation of the space required for the tables you will be using. The following is a good rule of thumb:

72" round with chairs	121 sq. ft. = 10 sq. ft./ person with 12 guests
	121 sq. ft. = 12 sq. ft./ person with 10 guests
60" round with chairs	100 sq. ft. = 10 sq. ft./ person with 10 guests
	100 sq. ft. = 13sq. ft./ person with 8 guests
48" round with chairs	81 sq. ft. = 13 sq. ft./ person with 6 guests
36" round with chairs	64 sq. ft. = 16 sq. ft./ person with 4 guests
8' rectangle with chairs	98 sq. ft. = 12 sq. ft./ person with 8 guests
6' rectangle with chairs	83 sq. ft. = 14 sq. ft./ person with 6 guests
8' rectangle against wall	65 sq. ft.
6' rectangle against wall	55 sq. ft.

If you decide you do not have room to seat your guests, the following is a good rule of thumb:

Standing Cocktail Party	5-6 sq. ft./ person
Limited Seating Cocktail Party	8 sq. ft./ person

In planning a dance floor, 4 sq. ft. per person is required for dancing (you will have to estimate how many of your guests will be dancing at any one time).

Cathedral Seating (Chairs in rows facing a stage or ceremony area) = 6 sq. ft./ person

Classroom Seating (Seating on one side of a conference table [18" wide]) = 8 sq. ft./ person

If you have catering/serving staff, be sure to allow a two foot (2') walking aisle behind chairs or buffet tables.